

# Your workflows in M365, simplified —now with Lito, the AI Legal Agent

In-house legal teams waste hundreds of hours each year on fragmented tech stacks and constant context-switching, lowering productivity, slowing decisions, and increasing risk. Litera One, now powered by Lito—the only legal AI agent built on 30+ years of expertise—raises the bar for legal efficiency by unifying document drafting, review, and knowledge management in one cloud platform within Microsoft 365. The result: elevated workflows, next-level productivity, and measurable gains where lawyers work most.

## Why Litera One?

Litera One with Lito helps corporate legal teams **streamline repetitive work, future-proof your tech stack, elevate document quality** with organizational intelligence, and **free time for strategic business partnering**.

By consolidating multiple point solutions into lightweight Office Add-ins for Word and Outlook and adding trusted, secure GenAI and agentic AI, Litera One helps legal teams work smarter, faster, and meet business needs more consistently, while reducing deployment and maintenance costs for your operations and IT teams.

With Lito, Litera One delivers intent-driven automation and proactive guidance for comparison, review, and negotiation—helping in-house teams deliver contextually-relevant work with trusted embedded AI.



### Maximize Adoption and ROI

Save 2-10 hours per week with an integrated tech experience that requires minimal training.



### Gain Quick ROI

Achieve rapid time-to-value and lower maintenance costs through **streamlined deployment and automatic updates**.



### Institutional Intelligence

Leverage the full weight of your organization's experience inside M365 and Web—empowering lawyers to draft, negotiate, and deliver more value.



### Trusted, Embedded AI

Lito anticipates legal intent, automates next steps, and delivers actionable insights—so your team moves faster, delivers higher-quality work, and maximizes ROI.

*“Litera One consolidates multiple proven tools into a single interface that is easy to manage, fast to deploy, and light on system resources. The built-in AI features add value without adding complexity.” — Legal Operations Leader*

## Key Workflows

Powered by Litera AI

### Lito+

Leverage a skilled legal AI agent that orchestrates the right capabilities to deliver context-aware outcomes in Microsoft Word and Outlook, the web, and Apple iOS

### Content Library (Litera Create-Content)

Curate content libraries and access approved language to insert in your documents

### Compare

Compare documents anywhere legal teams work and view detailed redlines

### Ask+

Ask questions about documents and receive immediate answers, with available suggested prompts

### Precedent (Beta) +

Search for precedent from your systems and receive AI-powered suggestions

### Clean

Remove metadata, comments, and track changes from document attachments in Outlook

### Repair

Style documents to meet organizational standards while effortlessly managing Table of Contents (ToC)

### Compare Summarization

Generate and share AI-powered summaries of comparisons within Word or Web

### Bulk Comparisons

Run comparisons across multiple document sets at once, instantly generating redlines for each

### Review

Access and optimize definitions, defined terms, and cross-references while maintaining context

### Proof

Identify and resolve key document issues without losing focus

### Deal Point Insights (Foundation Insights) +

Surface deal points and negotiation patterns directly in Word



## Agentic AI Workflows Powered by Lito

### Chat-Based Comparison & Summaries

Instantly compare documents and get actionable redlines and summaries. Select GPT-4o or GPT-5.1 for instant summaries

### Risk & Mitigation Cues

Spot risky changes and receive suggested clause rewrites

### Prompt Skills

Put legal expertise into action with purpose-built skills like Post-Closing Timeline and Legal News Alert

### Multi-Document Chat

Surface insights and trigger workflows across multiple files

### Grid Reviews & Templates

Run structured analyses for NDAs and agreements

### Review Terms

Quickly look up and pin definitions within Word

### Deal Point Insights

Surface negotiation patterns and deal points in Word